

*Offering Hope & Healing*



**Gift of Life**

TRANSPLANT HOUSE

*Rochester, MN*

## **FULL TIME RECEPTIONIST**

Gift of Life Transplant House currently has an opening for a FT (full-time) Receptionist. The hours for this position are **8:00am – 5:00pm, Monday - Friday**. The ideal candidate for this position will enjoy interacting with guests and caregivers, going above and beyond to answer questions and meet needs, be conscientious and friendly! Candidates must also have demonstrated Microsoft Office Suite skills. More than a job, you will become part of the family of Gift of Life Transplant House! Thank you for your consideration in this position.

To apply, please contact Kari Wedeking, Office Supervisor via email at [Kari@gift-of-life.org](mailto:Kari@gift-of-life.org).

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