

Job Posting

Date of Posting: Friday June 23, 2017

Position/Title: Full-time Housekeeper

Reports to: Operations Manager

Overview

Housekeeper is responsible for upkeep and cleaning of Gift of Life Transplant House Campus. Duties include cleaning of guest rooms, bathrooms and doing house laundry for guest rooms. The housekeeper will also maintain inventory of linen closets for the Campus.

Qualifications

- Ability to understand written and verbal instructions
- Strong communication skills; Read and understand English
- Two years' experience in housekeeping work preferred
- The employee will be required to see, hear and use hands and fingers.
- Must be able to sit, stand, walk, bend, carry, kneel, stretch, stoop
- Must be able to lift occasional or move up to 50 lbs.
- Work is performed both indoors and outside conditions
- Exposure to a variety of chemicals & cleaning agents on a regular basis
- Self-motivated, detail-orientated and organized; able to work independently and as part of a team
- Respect and maintain confidentiality of all guests, staff, volunteers and board members
- Interact professionally with staff, guests, and volunteers
- Valid Minnesota Driver's license with a safe driving record free from any major traffic violations
- Must pass a background investigation including criminal history investigation and driving record

If you are interested in applying and meet the qualifications, please send resume with references to Rita Hawkins at rita@gift-of-life.org.